



COMPANY OFFICER 2B

General Admin Functions

FEBRUARY 21-23, 2022



This course provides information on general administrative functions and the implementation of department policies and procedures and addresses conveying the fire department's role, image, and mission to the public. (20 hours)

DATES

February 21-23, 2022

CLASS HOURS

9:00 am to 5:00 pm

LOCATION

Fire Station 40
1191 Main Street
Half Moon Bay , CA

COST

\$395.00

PREREQUISITES

Meet the educational requirements for Fire Fighter II

INTENDED AUDIENCE

Aspiring company officers

WHAT TO BRING

Students **MUST PURCHASE** the following textbook prior to class: Fire and Emergency Services Company Officer 5th Edition ISBN # 978-087939564-3

HOW TO REGISTER

Visit our website: iectraining.org